

Hi everyone and welcome to another year of *FIRST*[®] Robotics. We look forward to another great year and anxiously await you and your robots at the 2011 Granite State Regional. This is a reminder that this year's event is a bag-and-tag event.

The **2011 Load-in/Load-out policy has been modified** for FRC teams at the Granite State Regional *FIRST*[®] Robotics Competition.

Bag and Tag inspection – Wed. 3/2, 6-9PM: All teams participating in the Bag and Tag for this year's Granite State Regional event should bring their robots to South loading dock at the Verizon Wireless Arena from 6-9PM on *Wednesday* night, March 2. Remember to bring your Robot Lock Up Form. Do not pack this form with the robot. The robot will be moved to its assigned Pit location. Personnel will be on site to review the paperwork and certify the information on the Form matches the tags on the robot. The robot will NOT be un-bagged at this point, only the lock will be removed if the paperwork is in order. Material, spare parts, banners, signs, anything unrelated to the bagged robot will be TURNED AWAY. Do NOT bring them with you.

Team load-in policy – Thurs. 3/3, 7:45AM: This year the only load-in option will be via the rear loading dock at the Verizon Wireless Arena. Load-in includes supplies, carts, and five (5) team members. Attendants will be at the entrance ensuring that each team will only have three members admitted. **Team members may begin lining up at the rear entrance at 7:00AM, and rear doors will open at 7:45AM for pit access. Front doors will not open for all others until 8:30AM.**

Verizon (VWA) Loading dock (At gate on Harry Theo Lane):

- For teams with large carts and tool boxes, and teams that could not attend the Bag and Tag inspection on Wednesday night
- Drop off beginning at 7AM with actual building entry at 7:45 (consistent with front entry)
- Driver will need to drop off team members and supplies at the gate and then proceed to parking area.
- An attendant will be at the gate with a listing of teams that responded.
- Upon entry through the gate, a line will form to the loading dock door.
- There will be no dock access whatsoever; the drop off point will be ground level.

****This is contingent on weather conditions. Please be prepared to neatly pack your cart as you will negotiate a gradual grade**

Team load-out policy: Only critical team members and coaches are requested in the pit area during load-out (i.e. following the alliance pairing), to minimize traffic in the pit. This is being done in response to feedback we received in previous years. Two options will be provided for load-out.

Option 1: Verizon (VWA) Loading dock (At gate on Harry Theo Lane):

- For teams with large carts and tool boxes

- Any time after the alliance pairing, if a team is ready to load-out, they should let Pit Admin know that their team is ready for load out.
 - Pit Admin will radio to the pertinent personnel that your team is ready for load-out. No more than 5 team members will escort their equipment out the rear door and up the ramp to the gate where a vehicle will pick up the equipment and then the vehicle will proceed to parking.
 - There will be no dock access for any reason whatsoever.

****Again this is contingent on weather conditions. Please be prepared to neatly pack your cart as you will negotiate a gradual grade**

Option 2: Verizon (VWA) Front entrance (entrance from previous years)

- No communication with Pit Administration necessary
- For teams with few supplies that can be easily carried.
- Hand-carry items through front door, as you have done in past years.
- There is a pedestrian elevator available for smaller neatly packed carts

ADDITIONAL LOAD OUT POLICY:

In an effort to enhance safety, the Verizon Wireless Arena has requested that we have no more than 5 team members after the closing ceremonies to break down your Pit area. We are requesting that the remaining team members find seats in the arena, preferably pit side until the booth is packed and ready for departure. You will be reminded at the event regarding this new policy and we thank you in advance for your adherence.